



# VILLAGE OF NORRIDGE

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## *Passport Renewals*

The U.S. Department of State requires that all adult passport renewals are completed by the applicant and by mail. Listed below are instructions to aid you in completing your renewal.

- Complete, sign and date the DS-82: U.S. Passport Renewal Application for Eligible Individuals;
- Attach your photo;
- Attach your expired passport;
- Routine processing:*** Include a check in the amount of \$110.00 payable to the U.S. Department of State. ***Expedite Processing:*** Include a check in the amount of \$170.00. Date of birth must be written next to your name on the check.
- Record the date of mailing on the cover sheet and retain for your records.

***For routine processing service (4 to 6 weeks) please mail your application to:***

**National Passport Processing Center  
P.O. Box 640113  
Irving, TX 75064-0155**

***For expedite processing service (2 to 3 weeks), please mail your application to:***

**National Passport Processing Center  
P.O. Box 90999  
Philadelphia, PA 19190-0155**

For your protection, mail your application, with tracking, at a U.S. Postal Office. Do not place the application packet directly in a mailbox.

