VILLAGE OF NORRIDGE

4000 North Olcott Avenue • Norridge, Illinois 60706-1199
708/ 453-0800 FAX 708/ 453-9335
www.villageofnorridge.com

Date: 03/28/2025

RFP # 2025 – 32 (UPDATED)

SEE UPDATES ON PAGE 16

2025 Concrete Maintenance Program

Bid Packet

INTRODUCTION/PURPOSE

The Village of Norridge, located in Cook County Illinois, hereby gives notice that the Public Works Department is soliciting bids for the 2025 Concrete Maintenance Program.

SCOPE OF THE PROJECT

The proposed improvement is officially known as the "2025 Concrete Maintenance Program" and the work shall consist of the removal and replacement of concrete in various locations around the Village of Norridge.

approx. 600-700	linear feet of curb and gutter
approx. 9,000-10,000	square feet of sidewalk, 5" thick
	square feet of catwalk, 5" thick
	square feet of apron, 5" thick

Please note, the above are approximations. The concrete program may consist of more work or slightly less work. Amount awarded may not exceed the amount appropriated in the adopted Village budget.

All work must meet the requirements and specifications as set forth in the "Standard Specifications for Road and Bridge Construction", Adopted January 01, 2016, the latest edition of the "Manual on Uniform Traffic Devices for Streets and Highways".

This project includes replacing defective concrete curb and gutter, sidewalk, and appurtenant work. All proposed work shall be in compliance with the latest ADA requirements.

All work is at various locations within the Village of Norridge boundaries.

PROFILE:

Include the following with the submitted proposal:

1. Name, address, phone number, email address, web site, and brief history of your company.

2. List a minimum of five references.

3. Include information about years of service in this business and detail professional experience in providing services.

4. Include a statement as to when work can begin.

CONTRACTOR REQUIREMENTS:

1. Prospective bidders **need not** be IDOT pre-qualified.

2. Contractor must be able to complete part of the project before November 15, 2025 and a second phase of work may be necessary and would have to be completed by April 15, 2026.

3. The Contractor shall notify the Village of Norridge Public Works Superintendent, Ernie Knorr, at 708-516-1426 at least two (2) working days in advance of commencement of the work.

4. The Contractor shall advise the Police Department and Fire Department daily as to what streets, if any, are to be closed so that they can reroute their emergency vehicles.

5. FORMS FOR CONCRETE SIDEWALK, DRIVEWAYS, AND GUTTER FLAGS: A 2” X 6” board will be used as a form for all sidewalks and driveways to be installed five inches (5”) in thickness. A 2” X 12” board will be used as the form for the face of the gutter flags, and a 2” X 6” board will be used as the form for the face of the curb to be installed, unless a paving machine is used. As soon as the concrete has attained

6.

sufficient strength to retain its shape, the face boards shall be removed to allow for finishing. No metal forms will be allowed except on radii of curbs and gutters. All forms must be of a minimum heights of the proposed thickness of the respective concrete items to be installed.

7. CONCRETE REINFORCING: At all locations where proposed concrete curb and gutter is to be constructed over trench excavations, two (2) steel reinforcing bars, 1/2" in diameter, shall be installed within the curb and the gutter for a sufficient length to extend a minimum of three feet (3') beyond the edges of the trench. Where a trench lies beneath and is parallel to the curb and gutter, the reinforcing bars will be installed for the entire length of the curb and gutter which lie over the trench. Furnishing and installing the reinforcement bards will be considered incidental to the Contract.

8. BITUMINOUS EXPANSION JOINTS: Three-quarter inch (3/4") Bituminous Remolded Inorganic Fiber Expansion Joint shall be installed where new sidewalk or curb and gutter or driveway pavement abuts an existing concrete walk, drive, or curb which is to remain in place, and at not more than ninety foot (90') intervals at locations where curb and gutter or sidewalk replacement is in excess of ninety feet (90'); at radius points, at both sides of frames and grates which fall in the curb; or as directed by the Village.

   All expansion joints located in the curb and gutter shall have two (2) three quarter inch (3/4") diameter, smooth, round, epoxy coated dowel bars, eighteen inches (18") in length, with greased plastic end caps inserted to allow the curb and the gutter to expand and contract laterally.

   This material and work shall not be paid for directly, but all costs shall be included in the Contract bid prices for the respective item of work.

9. CURING AND PROTECTING OF CONCRETE: After the concrete has been finished and the water sheen has disappeared from the surface of the concrete, the surface shall be sealed with membrane curing compound of a type approved by the Village. The seal shall be maintained for the specified curing period. The edges of the concrete shall also be sealed immediately after the forms are removed. In addition, all concrete placed during periods of cold weather shall be protected in accordance with Article 1020.13 of the Standard Specifications for Road and Bridge Construction. This work shall be considered incidental to the Contract.

The Contractor shall be responsible for protecting the newly poured concrete from vandalism, i.e., writing, bicycle tracts, etc. Any concrete that has been defaced or damaged shall be replaced by the Contractor at his own expense. Patching of the surface will not be considered as an acceptable repair method.

10. Completion of **Appendix A**, price list.

11. INSURANCE: The Contractor shall not commence work, nor shall the Village permit any Contractor, under any contract with the Village to commence work, until the Contractor has first obtained all insurance required under this paragraph, and such insurance has been approved by the Village; nor shall a Contractor allow any sub-contractor to commence work on a sub-contract until all similar insurance required of the sub-contractor has been approved by the Village. The Contractor agrees to provide and maintain certificates of insurance evidencing the minimum insurance coverage and limits set forth below during the term of the contract, unless Village ordinance or bidding requirements specify a greater amount or additional type of insurance, then such greater amount or type of insurance will be required. Such policies shall be in force and from companies acceptable and satisfactory to the Village to afford protection against all claims for damages to public or private property, and injuries to persons, arising out of and during the contract term.

    A copy of the certificate of insurance shall name the Village of Norridge, its officers, agents, employees, representatives and assigns as additional insured.

    The policy of insurance shall contain no provisions that invalidate the naming of the Village as additional insured. The insurance coverage and limits set forth below shall be deemed to be minimum coverage and shall not be construed in any way as a limitation on the Contractor's duty to carry adequate insurance or on the Contractor's liability for losses or damages under the Contract. The minimum insurance coverage and limits that shall be maintained by the Contractor and his sub-contractors at all times while providing, performing, or completing the work are as follows:

    a) Umbrella Liability Coverage – The Contractor shall carry an umbrella liability coverage policy with limits of not less than $1,000,000.00.

b) General Liability - The Contractor shall carry a comprehensive general umbrella liability policy for all operations with limits of not less than $1,000,000.00, each accident, for bodily injury liability and not less than $1,000,000.00, each accident, for property damage liability.

c) Worker's Compensation - The Contractor is required to carry, with a company authorized under the laws of the State of Illinois, a policy for protection against liability under the Worker's Compensation and the Occupational Disease Statutes of the State of Illinois with limits of not less than $500,000.00 per claim.

d) Professional Liability Insurance - The Contractor shall carry a minimum of $1,000,000.00, if applicable.

e) Automobile/Vehicle/Truck Insurance - The Contractor shall carry a minimum of $1,000,000.00.

All such insurance must include an endorsement whereby the insurer agrees to notify the Village at least thirty (30) days prior to non-renewal, reduction, or cancellation. The Contractor shall cease operations if the insurance is canceled or reduced below the required amount of coverage. All costs for insurance, as specified herein, will not be paid for separately, but shall be considered as incidental to the Contract.

Proof of insurance shall be attached and be made part of **Appendix B**.

12. Prevailing Wage Act: All Contractors hired by the Village for construction projects shall abide by the prevailing rate of wages for laborers, workmen and mechanics as required by state law. The Contractor and any and all subcontractors are required to insert a provision or stipulation regarding the payment of the prevailing wage rate into every public works project and bid specification, subcontract, and contractor's bond. Certification of compliance with the Prevailing Wage Act is found in **Appendix C** of this document and shall be signed by the Contractor and any and all subcontractors.

13. Bid Rigging and Rotating: State law requires that all Contractors must execute the form attached hereto as **Appendix D** stating that the undersigned on behalf of the entity entering into a contract with the Village of Norridge certifies that:

a) This contract is not made in the interest of, or on behalf of, an undisclosed person, partnership, company, association, organization or corporation;

b) The Contractor has not in any matter directly or indirectly sought by communication, consultation or agreement with anyone to fix the bid price of any bidder, or to fix any overhead profit or cost element of the contract price or to secure any advantage against the Village of Norridge or anyone interested in the proper contract;

c) This contract is genuine and not collusive or sham;

d) The undersigned, on behalf of the Vendor/Contractor, certifies that it has never been convicted for a violation of State laws prohibiting bid rigging or rotating.

This completed form must be submitted with the proposal.

14. Tax Compliance:

a) The Contractor, on behalf of the entity entering into this contract, certifies that neither the undersigned, nor the entity, is barred from contracting with the Village of Norridge because of any delinquency in the payment of any tax administered by the State of Illinois, Department of Revenue, unless the undersigned or the entity is contesting, in accordance with the procedures established by the appropriate revenue act, liability of the tax or the amount of tax.

b) The Contractor, or the entity entering into this contract, understands that making a false statement regarding delinquency of taxes is a Class A Misdemeanor and, in addition, voids the contract and allows the Village to recover all amounts paid to the entity under the contract in civil action.

c) The Village is exempt from paying sales tax and will not be charged for any sales taxes in connection with this Agreement.

15. Equal Employment Opportunity Statement: Illinois law requires that any Contractor to the Village of Norridge and other public bodies in the State of Illinois agree to be bound by Illinois human rights laws and their nondiscrimination requirements. The law requires a nondiscrimination clause be included in the Village's contracts and contract specifications.

The required language shall be in the form of the following typed statement and shall be submitted as part of **Appendix E**:

This [contract or contract specification] incorporates by reference the equal employment opportunity clause which the Illinois Department of Human Rights requires in all contracts and contract specifications. This clause is set forth in 44 Ill. Admin. Code Sec. 750 (Appendix A) and is contained in the Village's purchasing and contracting policy. By acceptance of this contract, the [vendor or contractor] agrees to comply with the clause and all other rules and regulations of the Illinois Department of Human Rights covering employment opportunity. The [Vendor/Contractor] also acknowledges that it has a written sexual harassment policy which complies with Section 2-105 of the Illinois Human Rights Act, 775 ILCS 5/2-105.

16. Sexual Harassment Policy: The undersigned, on behalf of the entity making this proposal or bid, certifies that it has and enforces a written sexual harassment policy pursuant to Public Act 87-1257, effective July 1, 1993, 775 ILCS 5/2-105 (A) (the "Act").

    This Act has been amended to provide that every party to a public contract must have written sexual harassment policies that include, at a minimum, the following information:

    a) The illegality of sexual harassment;

    b) The definition of sexual harassment under State law;

    c) A description of sexual harassment, utilizing examples;

    d) The vendor's internal compliant process, including penalties;

    e) The legal recourse, investigative and compliant process available through the Department of Human Rights and the Human Rights Commission;

    f) Directions on how to contact the Department and Commission; and

    g) Protection against retaliation as provided by 6-101 of the Act.

A copy of the Contractor's Sexual Harassment Policy or statement of such policy shall be submitted as part of **Appendix F**.

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SAFETY / PROTECTION REQUIREMENTS:

1. The Contractor shall be solely responsible for the safety of persons, property, or the work at or adjacent to the construction site. All decisions relating to the safe construction operations, the use and proper application of equipment and materials, and the protection of the general public from construction operations shall be the responsibility of the Contractor. The Contractor shall identify a qualified supervisor or superintendent in writing who shall have the authority to act on behalf of the Contractor relative to project safety issues. The supervisor or superintendent shall be present on the site at all times as required to maintain safe project operations.

   In the event that the designated construction or safety supervisor or superintendent is absent from the site, the Contractor shall designate a substitute supervisor or superintendent to act in responsible charge of the work. Any changes in the designated construction supervisor or safety supervisor or superintendent shall be documented by written statement faxed to the Village Administrator at the time of the change.

2. The Contractor shall make provisions so far as practicable at all cross streets and private driveways for the free passage of vehicles and foot passengers by bridges and otherwise. Neither the material excavated nor the materials or equipment used in the construction of the work shall be so placed as to endanger the work, or prevent free access to all fire hydrants, water valves, gas valves, manholes, fire alarms or police call boxes in the vicinity.

3. The Contractor shall provide and maintain proper barricades, fences, signal lights and watchmen to properly protect the work, persons, animals, and the property against injury.

4. The Contractor shall keep the site of the work and adjacent premises as free from material, debris and rubbish as is practicable, and shall remove same from any portion of the site, if, in the opinion of the Building Commissioner and or the Public Works Superintendent, such material, debris, or rubbish constitutes a nuisance or is objectionable in any way to the public.

5. The Contractor shall remove all machinery, materials, barricades, staging, false-work, debris and rubbish connected with, or caused by said work, immediately upon the completion of the same and shall clean

all structures and work constructed under the Contract to the satisfaction of the Village and leave the premises in an approved condition insofar as affected by the work under this Contract.

6. ALL EXCAVATIONS ARE TO BE BACKFILLED AT THE END OF EACH WORKING DAY. NO EXCAVATIONS ARE TO BE LEFT OPEN OVER NIGHT.

   All excavated and other materials shall be so piled as not to endanger the work so that free access may be had at any time to all parts of the work, and shall be kept neatly piles so as not to inconvenience public travel or adjoining tenants.

   Walkways shall be kept clean and unobstructed.

   All excess excavated material shall be immediately removed and disposed of off the job site by the Contractor.

7. All fences and other structures in the vicinity of the work shall be protected, and if damaged, shall be repaired or replaced.

8. All trees shall be satisfactory protected by boxes or boards.

The Village reserves the right to remedy any neglect on the part of the Contractor in regards to the protection of the work after twenty-four (24) hours' notice in writing; except in cases of emergency when it shall have the right to remedy any neglect without notice, and in either case, to deduct the cost of such remedy from any money due or to become due the Contractor.

<u>OTHER NOTES:</u>

1. The Vendor/Contractor will be permitted to work between the hours of 7:00 a.m. to 5:00 p.m. – Monday through Saturday to provide service.

2. The Contractor will supervise and direct the work. The Contractor will be solely responsible for the means, methods, techniques, sequences and procedures of construction. The Contractor will employ and maintain on the project a qualified construction supervisor or superintendent who shall have been designated in writing by the Contractor as the Contractor's representative at the site. The supervisor or superintendent shall have full authority to act on behalf of the Contractor. All communications given to the supervisor or superintendent shall be as

binding as if given to the Contractor. The supervisor or superintendent shall be present on the site at all times as required to perform adequate supervision and coordination of the work, and shall have a copy of the Specifications on site at all times.

3. The Contractor shall be responsible at his own expense to familiarize him/herself with and comply with the applicable provisions of OSHA, Federal, State, County, Township, Village codes and any other governmental agencies at any level having jurisdiction over this area and this type of work.

4. All licenses, permits, approvals, etc., required by law or ordinarily secured under recognized good practice shall be secured by the Contractor. Any additional costs resulting from compliance with these codes and ordinances shall be considered incidental to the Contract.

5. STRUCTURES ENCOUNTERED: The Contractor shall be entirely responsible for damages to water lines, electric conduits and lines, existing structures, drains, sidewalks, curbs, fences, trees, culverts and other structures of any kind, and shall be liable for damages to public and private property, except where these items are to be removed and replaced, or as directed by the Village, and paid for at the Contract unit price, as Bid.

   The Owner shall be notified immediately of any damage to existing or new appurtenant features, and to what measures will be taken by the Contractor to repair them.

6. BITUMINOUS AND CONCRETE SAW CUTTING: Where indicated the Contractor shall machine saw a perpendicular clean joint between the portion of the pavement surface to be removed and that to be left in place. All required saw-cutting work shall be considered incidental to the items of work that must be performed.

7. LANDSCAPING & RESTORATION OF PROPERTY: The Contractor shall be held responsible for any damages to existing landscaping, lawn irrigation systems, working areas, pavements, signs, and other roadway facilities resulting from the operations of his equipment and personnel. THE CONTRACTOR SHALL, AT HIS OWN EXPENSE, REPLACE OR RESTORE THE DAMAGED LANDSCAPING AND/OR ITEMS LISTED ABOVE, TO A CONDITION EQUAL TO THAT EXISTING BEFORE THE DAMAGE WAS DONE. Drainage restoration shall be considered incidental to the Contract.

8. TRAFFIC AND PEDESTRIAN CONTROL: The Contractor shall place sufficient lit barricades around the areas where sidewalks, driveways, combination concrete curb and gutter, hot mix asphalt, concrete pavement, or other materials have been removed, to protect pedestrians and warn vehicles passing through the area. The Contractor shall comply with Traffic and Protection Standards of IDOT for flagmen, signing and barricades.

   Traffic control shall be in accordance with the applicable sections of the Standard Specifications for Road and Bridge Construction, the applicable guidelines contained in the Illinois Manual on Uniform Traffic Control Devices for Streets and Highways, these Special Provisions, and any special details and Highway Standards contained herein.

   At the preconstruction meeting, the Contractor shall furnish the name of the individual in his direct employ who is to be responsible for the installation and maintenance of the traffic control for this project. If the actual installation and maintenance are to be accompanied by a subcontractor, consent shall be requested of the Village at the time of the preconstruction meeting in accordance with Article 108.01 of the Standard Specification for Road and Bridge Construction. This shall not relieve the Contractor of the foregoing requirement for a responsible individual in his direct employ.

   The Contractor shall be responsible for insuring that all barricades, warning signs, lights and other devices installed by him/her are in place and operating twenty-four (24) hours each day, including Sundays and Holidays during the time this Contract is in force. In the event of severe weather conditions, the Contractor will be required to furnish any additional personnel required maintain all traffic control devices.

9. TRAFFIC CONTROL DEFICIENCY DEDUCTION: To ensure a prompt response to incidents involving the integrity of the work zone traffic control, the Contractor shall provide a telephone number where a responsible individual can be contacted 24 hours a day.

   When the Village is notified, or determines a traffic control deficiency exists, he/she will notify and direct the Contractor to correct the deficiency within a specified time. The specified time, which begins upon notification to the Contractor, will be from ½ hour to 12 hours based upon the urgency of the situation and the nature of the deficiency. The Village shall be the sole judge. The deficiency may be any lack of repair, maintenance or non-compliance with the traffic control plan.

If the Contractor fails to correct the deficiency within the specified time, a daily monetary deduction will be imposed for each calendar day or fraction thereof the deficiency exists. The calendar day(s) will begin with notification to the Contractor and end with the Village's acceptance of the correction. The daily monetary deduction will be either $1,000.00 or 0.05 percent of the awarded contract value whichever is greater.

In addition, if the Contractor fails to respond, the Village may correct the deficiency and the cost thereof will be deducted from monies due or which may become due the Contractor. This corrective action will in no way relieve the Contractor of his/her contractual requirements or responsibilities.

10. PRE-CONSTRUCTION MEETING: A meeting between the Contractor and the Village will be held no later than five (5) days prior to the scheduled start of the construction to coordinate activities.

11. SCHEDULE OF WORK: After the execution of the Contract by the Contractor and the Village, the Contractor shall submit a work schedule to the Village.

12. VALID IDENTIFICATION: All contractors, including subcontractors, will be required to provide valid identification upon request.

13. PROFESSIONAL MANNER: All contractors, including subcontractors, are expected to act in a professional manner.

14. The Contractor shall, at the beginning of the work, provide on the premises, portable toilets for the use of the workers on the job and shall maintain same in a sanitary condition, and remove same and all its contents at the completion of the work.

15. The Village reserves the right to determine the competence and financial and operational capacity of any Vendor/Contractor. Upon request of the Village, the Vendor/Contractor shall furnish additional evidence as may be required by the Village (beyond that which is required in response to this RFP) to evaluate its ability and resources to accomplish the work required by the scope of services herein. The Village shall unequivocally be the sole and final judge of such competency, and its decision shall be final and not subject to recourse by any person, firm, or corporation.

16. The Village of Norridge, if necessary, will post any addendums on its website under the Financial Tab and then by selecting Bids and RFPs.

    The direct link is:
    https://www.villageofnorridge.com/departments/finance-department/bids-and-requests-for-proposals-rfp-s

INDEMNIFICATION:

Upon entering into a contract with the Village, the Contractor agrees to protect, indemnify, hold and save harmless and defend the Village against any and all claims, costs, causes, actions and expenses, including but not limited to, attorneys' fees incurred by reason of a lawsuit or claim for compensation arising in favor of any person, including the employees or officers or independent contractors or subcontractors of the contractor or municipality, on account of personal injuries or death, or damages to property occurring, growing out of, incident to, or resulting directly or indirectly from the performance by the Contractor or any of Contractor's subcontractors hereunder, whether such loss, damage, injury or liability is contributed to by the negligence of the Village or by premises themselves or any equipment thereon whether latent or patent, or from other causes whatsoever, except that the Contractor shall have no liability or damages or the costs incident thereto caused by the sole negligence of the Village or as otherwise provided by Illinois law.

NONDISCLOSURE:

The Contractor acknowledges and agrees that certain information provided by the Village, relating to the products and services to be supplied by the Contractor, is confidential and shall not be disclosed, directly, indirectly or by implication, or be used by the Contractor, whether during the term of an agreement with the Village or at any time thereafter, except solely as required in the course of the Contractor's performance of services under its agreement with the Village. The Contractor shall comply with the applicable privacy laws and regulations affecting the Village, and will not disclose any of the Village's records, materials, or other data to any third party, other than its attorneys or other individuals within the Contractor's related business entities who have a need to know, and who agree in advance not to make further disclosure or unless required to do so by applicable law. The Contractor shall not distribute

statistical analyses and reports utilizing data derived from information or data obtained from the Village without the prior written approval of the Village.

ILLINOIS DRUG FREE WORK PLACE ACT:

Contractors who are parties to a Village contract will comply with applicable legal requirements for a drug free workplace in the following manner by publishing a statement:

1. Notifying the employees that the unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited in the work place;

2. Specifying the action that will be taken against employees for violating this provision;

3. Notifying the employees that, as a condition of their employment to do work under the contract with the Village of Norridge, the employee will:

    a) Abide by the terms of the statement;

    b) Notify the undersigned of any criminal drug statute conviction for a violation occurring in the work place not later than five (5) days after such a conviction.

4. The /Contractor has a drug free awareness program to inform employees about:

    a) The dangers of drug abuse in the work place;

    b) The policy of maintaining a drug-free work place;

    c) Any available drug counseling, rehabilitation or employee assistance programs;

    d) The penalties that may be imposed upon an employee for drug violations.

5. The Contractor shall provide a copy of the required statement to each employee engaged in the performance of the contract with the Village of Norridge, and shall post the statement in a prominent place in the work place.

6. The Contractor will notify the Village of Norridge within ten (10) days of receiving notice of an employee's conviction.

7. The Contractor will make a good faith effort to maintain a drug-free work place through the implementation of these policies.

8. The undersigned further affirms that within thirty (30) days after receiving notice of a conviction of a violation of the criminal drug statute occurring in the work place it shall:

    a) Take appropriate action against such employee up to and including termination;

    b) Require the employee to satisfactorily participate in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state or local health, law enforcement or other appropriate agency.

REJECTIONS/WAIVERS:

The Village reserves the right to reject any and all proposals; waive formalities, technical requirements and/or deficiencies and irregularities; solicit new proposals; or further negotiate with the Contractor of its choice if some other manner or negotiation better serves the Village's interests.

The Village reserves the right to award the RFP to the vendor which, in the Village's judgment, best serves the needs and interests of the Village and its residents.

WITHDRAWALS/DECLINATIONS:

If the Contractor wishes to withdraw a RFP, the Contractor shall submit written notification of such action to the Village Administrator, no later than the due date and time as specified in the Deadline for Submitting RFP.

INQUIRES:

Inquiries pertaining to the RFP process should be directed to the Village Administrator via phone: 708-453-0800.

Inquiries pertaining to the scope of work should be directed to the Public Works Superintendent, Ernie Knorr via phone: 708-516-1426.

No inquires will be accepted within five business days of the scheduled bid opening.

PLACE TO SUBMIT PROPOSAL:

Submit the bid in a sealed envelope, with RFP# 2025-32 clearly marked on the envelope to:

Village of Norridge
c/o Village Administrator
4000 N. Olcott Ave.
Norridge, IL 60706

DEADLINE FOR SUBMITTING RFP

NOTE: CHANGE IN THE BID DUE DATE AND BID OPENING DATE/TIME:

Sealed bids must be received by 9:30 AM, Monday, April ~~18~~, 21, 2025. Proposals received after 9:30 AM, April ~~18~~, 21, 2025 are untimely and will be rejected. Bids will be opened at 9:30 AM in the Village Hall Board Room and all bids shall be read aloud.

The Village Hall building opens at 9:00 AM and closes at 5:00 PM, Monday through Friday. We are open Saturdays from 9:00 AM to 12:00 PM. Proposals may be dropped off at any time the Village Hall is open or they can be mailed so long as a hard copy is received by the due date and time. Proposals will remain sealed until the date and time of the opening.

Dates Posted on Website: 03/28/2025 to 04/18/2025

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APPENDIX A
PRICE SHEET

Name of Company_____

Item No.	Item	Unit	Unit Price
1.	Curb & Gutter	Linear Foot	
2.	5” Concrete	Square Foot	

Prepared By: _____ _____
PRINT NAME SIGNATURE

Date: _____

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APPENDIX B
ATTACH PROOF OF INSURANCE

VILLAGE OF NORRIDGE

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APPENDIX C
PREVAILING WAGE ACT

ILCS Certification of Compliance with Prevailing Wage Rate Act

The undersigned, upon being first duly sworn, hereby certifies to the Village of Norridge, Illinois, that all work under this contract shall comply with the Prevailing Wage Rate Act of the State of Illinois (820 ILCS 130/0.01, et seq) and as amended by Public Acts 86-799 and 86-693, with rates to be paid in effect at time work is performed. Contractors shall submit certified records to the Village.

_____
Name of Contractor

_____
By:

_____
Date

In witness of:

_____
Printed Name

_____
Signature

_____
Date

VILLAGE OF NORRIDGE

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APPENDIX D
BID RIGGING & ROTATING

Certification That Vendor/Contractor Is Not Barred from Contracting with a Unit of Local Government as a Result of Violation of Either Section 5/33E-3 (Bid-Rigging) or 5/33E-4 (Bid Rotating) of the Illinois Criminal Code.

WHEREAS, a conviction for the offense of bid-rigging or bid rotating bars a person or entity from contracting with a unit of local government (720 ILCS 5/33 E-3, and E-4 2013); and

WHEREAS, 720 ILCS 5/33 E-11 (2007) of the Illinois Criminal Code, requires bidders and contractors to verify on a form provided by the unit of local government, that they are not barred from public contracting due to bid-rigging or bid rotating convictions.

NOW, THEREFORE, IT IS HEREBY CERTIFIED TO THE VILLAGE OF NORRIDGE that the undersigned,

_____
[Insert legal name Vendor/Contractor]

is not barred from bidding on or entering into public contracts due to having been convicted of bid-rigging or bid rotating under paragraphs 5/33E-3 or 5/33E-4 of the Illinois Criminal Code.

DATE: _____, 2025

President: _____

Address:_____

City, State, Zip Code_____

ATTEST:

_____[Seal]

Attest:

Title:

VILLAGE OF NORRIDGE

4000 North Olcott Avenue • Norridge, Illinois 60706-1199
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APPENDIX E
EQUAL EMPLOYMENT OPPORTUNITY STATEMENT

VILLAGE OF NORRIDGE

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APPENDIX F
SEXUAL HARASSMENT POLICY OR STATEMENT

VILLAGE OF NORRIDGE

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708/ 453-0800 FAX 708/ 453-9335
www.villageofnorridge.com

CHECKLIST, RFP #2025-32

- □ Profile
- □ Price List, Appendix A
- □ Proof of Insurance, Appendix B
- □ Prevailing Wage Act, Appendix C
- □ Bid Rigging and Rotating, Appendix D
- □ Equal Employment Opportunity Statement, Appendix E
- □ Copy of Sexual Harassment Policy or Statement thereof, Appendix F