



Application for Pool Permit

4000 North Olcott Avenue

Norridge, Illinois 60706

Phone: 708.453.0311 ■ Fax: 708.453.1971

buildingdepartment@villageofnorridge.com

Property Owner Information (please print)

First Name/Business Name		Last Name	
Property Address		Unit #	
Home/Business Phone	Cell Phone	Email	
Owner (if different)	Address	City, State, Zip	
Owner Phone	PIN	24 Hour Emergency Number	

Valuation and Permit Fee

Valuation of Work \$	Permit Fee \$	Stop Work Order Fee \$
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Project Information

What type of pool? (please circle) In Ground or Above Ground or other:			
Width:	Length:	Depth:	Diameter:
Description of work being done (be specific):			
JULIE Dig #			

Contractor Information (please print)

Company Name		
Street Address		
City	State	Zip
Business Phone	Business Fax	Email

Information Regarding the Permit

See Attached Sheet

Office Use Only

Received By	Date Received
Approved By	Date Approved
Permit Number	Date Issued

Applicant Signature

Print Name

Date



REQUIREMENTS FOR A POOL

Village of Norridge • 4000 North Olcott Avenue • Norridge, Illinois 60706 • Phone 708.453.0800 • Fax 708.453.9335

Pools Requiring a permit:

- 1 Any pool designed and manufactured to be connected to circulation system, or
- 2 Containing more than twenty-four (24) inches of water.

This list is to provide the homeowner the general requirements when erecting a pool and is not intended to state the entire ordinance.

NOTE: It is the complete responsibility of the homeowner/property owner to insure that all pools must be designed and constructed using the 2018 International Swimming Pool and Spa Code and Village Amendments.

- A Plat of Survey
- A site plan showing where the pool will be located is required on the copy of the Plat.
- No person or organization shall erect, or cause to have erected any swimming pool for use solely by the Owner/User and his family and friends without first obtaining a building permit from the Building Commissioner.
- One set of plans and specifications must be submitted with the application to the office of the Building Commissioner before a permit will be issued.
- No current carrying electrical connectors shall cross the swimming pool, neither overhead nor underground. All current carrying electrical wiring shall be located sufficiently away from the pool as to not constitute a hazard. All metal fences, enclosures or railing near or adjacent to said pool which might become electrically charged as a result of contact of broken overhead conductors or from any other cause shall be effectively grounded. All pools shall have an approved fail-safe ground fault circuit interrupter device, which automatically de-energizes the current.
- No private swimming pool shall be so located, designed, operated or maintained as to interfere unduly with the enjoyment of their property rights by owner of property adjoining the private swimming pool or located in the neighborhood. Lights used to illuminate any private swimming pool shall be so arranged and shaded as to reflect away from adjoining premises.
- It shall be unlawful for any person to make, continue or cause to be made or continued at any private swimming pool any loud, unnecessary or unusual noise or any noise which annoys, disturbs, injures or endangers the comfort, repose, health, peace or safety of others. In dangers the operation of a private swimming pool the use or permitting the use or operation of any radio, receiving set, musical instrument, phonograph or other machine or device for the producing or reproducing of sound in such manner as to disturb the peace, quiet and comfort of the neighboring inhabitants or at any time the louder volume than is necessary for the convenient hearing of the person or persons who are in the private swimming pool premises shall be unlawful.
- The carrying on any commercial undertaking at a private swimming pool entailing sales of food, drinks, novelties or other merchandise in a manner unreasonably disturbing neighboring property owners and inhabitant in the enjoyment of their property shall be prohibited. Swimming pool sign and placards shall be of such type and so affixed as not to prejudice or unreasonably disturb the enjoyment of neighboring property owners of their property.
- A pool shall also comply with the minimum setback requirements of the Village Zoning Ordinance.
- An electrical permit is required for the pool.
- A fence permit is required if the fence is not the correct height.

PERMANENTLY INSTALLED SWIMMING POOL CHECK LIST TO THE 2005 N.E.C.

1. --- IS THERE UNDERGROUND CONDUCTOR WITHIN 5' HORIZONTALLY FROM THE INSIDE WALL AT THE POOL?
680.10
2. --- IS THERE OVERHEAD ELECTRICAL CONDUCTORS IN THE AREA EXTENDING 10' HORIZONTALLY FROM THE INSIDE WALL OF THE POOL AND 22.5' UP FROM WATER LEVEL? 680.8
3. --- IS THE PUMP MOTOR THIRD PARTY LISTED TO U.S. STANDARDS WITH A LABEL FOR POOL MOTOR?
(UL1081 IS THE STANDARD) 110.3(B)
4. --- IS THE CORD ON THE PUMP MOTOR #12 WIRING AND NO LONGER THAT 3' WITH A TWIST LOCK CORD CAP?
680.7
5. --- IS THE RECEPTACLE 5' FROM THE INSIDE POOL WALL? 680.22(A)(1)
6. --- IS THE RECEPTACLE A TWIST-LOCK AND PROTECTED BY GFCI? 680.5 THIS MUST BE A GFCI BREAKER OR GFCI FACE-LESS TYPE OUTLET OR GFCI OUTLET, RATED FOR THE H.P. AT THE PUMP. (GFCI OUTLETS CAN ONLY DO UP TO 1 ½ H.P. MOTORS).
7. --- IS THE COVER FOR THE RECEPTACLE AN IN-USE COVER? 406.8(B)(1)
8. --- IS THERE A GFCI GENERAL PURPOSE OUTLET ON A GENERAL PURPOSE CIRCUIT 10' FROM POOL WALL AND NOT MORE THAT 20'? 680.22(A)(3)
9. --- IS THERE A DISCONNECTING SWITCH LOCATED AT LEAST 5' FROM THE INSIDE WALL OF THE POOL?
10. -- IS THE RACEWAY OF THE TYPE OF RIGID HEAVY WALL METAL CONDUIT, INTERMEDIATE METAL CONDUIT OR RIGID NONMETALLIC CONDUIT (PVC) AND LISTED FOR ELECTRICAL USE? 680.21(A)(1)110.3(B)
11. --- IS THE RACEWAY BURIED TO THE CORRECT DEPTH? RMC, IMC=6" AND PVC 18" FROM THE TOP OF THE CONDUIT TO GRADE. 300.5 AND TABLE 300.5
12. --- THERE MUST BE A MINIMUM OF A #12 GREEN WIRE INSTALLED IN THE RACEWAY. 680.21(A)(1) THE WIRE MUST BE GREEN IN COLOR. 250.119
13. --- THE GROUNDING CONDUCTOR MUST PICK UP ALL JUNCTION BOXES, LIGHT FIXTURES, PUMP MOTORS, TRANSFORMER ENCLOSURES, DEVICE LIKE SWITCHES, OUTLETS, ETC. 680.6
14. --- IS THERE A GROUNDING CONDUCTOR BETWEEN PANEL BOARDS THAT ARE NOT PART OF THE SERVICE EQUIPMENT SUB PANELS AND THAT SUPPLY ANY ELECTRIC EQUIPMENT ASSOCIATES WITH THE POOL?
680.25 THE WIRE SHALL BE SIZED IN ACCORDANCE WITH TABLE 250.122 AND SHALL ALSO BE INSULATED.
15. --- THE BONDING CONDUCTOR MUST BE A SOLID #8 COPPER WIRE. (BARE CONDUCTOR IS OK) THIS WIRE MUST PICK UP POOL FRAME (UPPER AND LOWER RING IF METAL) AND PUMP MOTOR, POOL HEATER (IF ONE) AND RMC OR IMC PIPING, AND ANY METALLIC PART WITHIN 5' OF THE POOL.
680.26(B)(1)(2)(3)(4) AND (5)
16. --- IS THE BONDING CONDUCTOR CONNECTION DONE WITH A CLAMP OF THE TYPE OF STAINLESS STEEL, BRASS, OR COPPER? (NO ZINC PARTS) 680.26(C)
17. --- DOUBLE INSULATED PUMP MOTORS DO NOT HAVE TO BE BONDED WITH THE SOLID #8 BUT MUST HAVE A #12 GREEN WIRE TO THEM.
18. --- IF RNC (PVC) IS USED WITH RNC PVC BOXES, THESE ITEMS MUST BE LISTED FOR ELECTRICAL AND SUNLIGHT RESISTANT. SUPPORT AND EXPANSION FITTING MAY BE NEEDED. ARTICLE 352 (NO PLUMBING TYPE PIPES).



BUILDING DEPARTMENT

Village of Norridge • 4000 N. Olcott Ave. • Norridge, IL 60706 • P 708.453.0311 • F 708.453.1971 • buildingdepartment@villageofnorridge.com

BUILDING DEPARTMENT FOR YOUR SAFETY

INSPECTIONS: It is the responsibility of either the contractor or the homeowner to obtain all required trade inspections. Appointments are to be made not less than 24 hours prior to the inspection date and time requested. All exposed construction materials, during the course of the project, will be brought up to applicable code requirements. Additional trade permits may need to be applied for once any existing violation is discovered. A “*rough inspection*” is required before all permitted work is either closed over or covered over for all trade codes involved in the project. A “*final inspection*” is required upon completion of all permitted work prior to the expiration of the permit. All inspection reports must be available to the inspectors on the job site. All work must be visible to the inspector.

If the permit expires prior to the final inspection it must be renewed and additional fees will be required.

Permission is granted for Village of Norridge Building Inspector to enter the property for observation of a permitted project or verification of application for permit.

This inspection can be by either appointment or by absence of property owner or principle agent contracted to perform trade work as stated on permit.

Building Codes Enacted by the Village of Norridge

Illinois Accessibility Code 2024	International Property Maintenance Code 2024
International Building Code 2024	International Residential Code 2024
Illinois Plumbing Code 2014	International Solar Energy Provisions 2024
International Energy Conservation Code 2024	International Swimming Pool and Spa Code 2024
International Existing Building Code 2024	International Urban-Wildland Code 2024
International Fire Code 2024	National Electric Code 2018
International Fuel Gas Code 2024	NFPA Life Safety Code 2024
International Mechanical Code 2024	Village Amendments

Failure to obtain a “rough inspection” may result in the inspector requiring removal of any building materials or fill to observe workmanship and code requirements. Failure to obtain a “final inspection” prior to the expiration of the permit will result in penalties and fines. By signing Building Department forms, I certify the information on this application is correct and complete.

Acknowledgement of requirements listed above:

Contractor/Homeowner Signature

Date

Print Name

Company Name

Authorized Building Department Agent