

Village of Norridge

Public Works Department

Job Title: Public Works Labor

Reports To: Superintendent of Public Works

FLSA Status: Non - Exempt

Salary Range: \$58,164 to \$81,429 DOQ

Position Overview: Performs work in the repair and/or maintenance of Village streets, sidewalks, water mains, sanitary sewer lines, storm sewers and related public works activities, projects and services.

Essential Job Functions

- Participate in the maintenance and repair of public works facilities.
- Participate in the maintenance and repair of streets, sewer and water lines.
- Rebuild manholes, vault and catch basins.
- Dig and backfill trenches.
- Locate leaks in water and sewer lines.
- Operate a variety of light to medium equipment to support public works projects.
- Plow snow using a medium to heavy dump truck and apply salt.

Non-essential Job Functions

- Operate hand-held power tools and small equipment.
- Load and unload materials, supplies, tools and equipment.
- Shovel snow by hand and/or use snow blower.
- Erect regulatory and street name signs.
- Clean storm sewers and valve vaults.
- Manually clean parkway brush.
- Drive a pick-up truck or dump truck to haul sand, salt, gravel, etc. to various public works project work sites.
- Assist mechanic with minor repairs to Village equipment and vehicles.

Requirements

- Valid Drivers' License.
- Valid CDL license with proper endorsements, or ability to get it in first six months.
- Previous Public Works experience.
- Must be able to speak, read and write the English language.
- Strong interpersonal and communication skills.

- Must be able to lift.
- Must comply with public works dress code.
- Will be on call 24 hours a day, 365 days a year for water breaks, snow removal and other Village emergencies.
- Must successfully pass a background check, physical exam, and alcohol and drug testing.
- Mandator, random drug screening through the year.

Physical Requirements:

- Work involves considerable physical activity in an outdoor setting with exposure to weather conditions and potential exposure to physical harm.
- Occasional climbing of stairs.
- Frequent squatting & bending.
- Frequent heavy lifting over 25 pounds, often combined with bending, twisting or working on irregular surfaces.
- Exposure to weather conditions.

- **Benefits**

- IMRF Pension plan participation
- Comprehensive Health, Dental, and Vision Insurance
- Paid vacation, holidays, and sick leave
- Overtime (as applicable)
- Uniforms and required safety gear provided
- Professional development and training opportunities

- **Note**

This job description is not intended to be all-inclusive.

- **To Apply**

Interested candidates should submit their resume and cover letter to:

Email: smansoor@villageofnorridge.com

Syed M. Mansoor, P.E.

Director of Public Works

Village of Norridge

The position is open until it is filled.